

Advisory Team: Comprehensive School Support and Improvement

MINUTES

DECEMBER 6, 2016

3:30-5:30PM

PLYMOUTH STATE UNIVERSITY,
CONCORD, NH

ADVISORY TEAM LEAD	Christopher N. Motika
NOTE TAKER	Title I Educational Consultants led small groups and took notes within their groups. Peter Durso, Kathryn "Joey" Nichol, Debby Fleurant, and Jane Waterhouse
ATTENDEES	Brandie Bolduc – University of New Hampshire Betsy Cox-Buteau – SAU 83 Caroline Butler – Somersworth School District Joanne DeBello – NH DOE – Bureau of Special Education Aprylle Desrosiers – John Stark Regional High School Sharon DeVincent – Manchester School District Cherrie Fulton – Nashua School District Ethel Gaides – Pemibaker School District Robin Gregg – ConVal Regional School District Michael Harrington – Nashua School District Mary Heath – NH Legislator Stephen LeClair – SAU 54 Jeni Mosca – Somersworth School District Mary Schuh – University of New Hampshire Lynn Stanley – NH Afterschool Network
OBSERVERS	
PRE-READ MATERIALS	-ESSA Comprehensive School Support and Improvement Webinar sent to all stakeholders and posted to the DOE Website. -Current status PowerPoint presentation posted to the DOE Website. -ESSA Indicator document with guiding questions. Sent to all stakeholders and posted to the DOE Website.

DISCUSSION	
<p>Chris Motika opened the meeting by giving short presentation about the current status of ESSA at the Federal level, as well as an overview of where this Advisory Team is in terms of its work. Chris noted that the final ESSA Federal Regulations were released the week prior and that many people at the Department are working to read through them to best understand how we will move forward as a State in writing the Consolidated State Plan. Chris told stakeholders about the shift in timelines at the Federal level, and how that may impact our own timeline due to the requirements of the law and the steps that must be taken prior to submitting the plan to the US Department of Education.</p> <p>The presentation continued and Chris shared the progress and process utilized by the Comprehensive School Support and Improvement Advisory Team. He shared that the group had a lot of work to do in order to gain the feedback necessary to begin writing the CSSI portion of the plan. He told the group that, like the last meeting, he would facilitate the room while Title I Education Consultants would take notes and lead small group discussions in order to elicit the most feedback about each of the remaining eight indicators for ESSA.</p> <p>Chris then asked if there were any questions, and there were none. He moved into a briefing about the use of a Charrette Protocol and shortly thereafter, he began facilitation of each individual indicator, our current practices for each, and the guiding questions to begin discussion. Each group then worked for approximately 10-12 minutes having discussions about current practices and potential ways of changing or continuing processes in order to meet the requirements of ESSA, while also doing what is best for students in New Hampshire schools. After each indicator was discussed by small groups, Chris gained the attention of the whole group and utilized the protocol to introduce the next indicator. This process continued until 5:30, at which time each of the eight indicators had been discussed by each group, and all stakeholders had an opportunity to share their thoughts and provide feedback.</p> <p>At 5:30, Chris pulled the group back together one last time and thanked them for their work. He added that this important work will lead to great changes in practice for our Title I schools. He also noted that many of the discussions related more to how we conduct business internally, and will drive the changes we are already trying to make from a process standpoint. It was noted that these specifics may not become part of the state plan itself because they are process oriented rather than policy driven. Everyone in the group understood that concept and was eager about process updates and changes to best support students and learning.</p> <p>Finally, Chris noted that he would be drafting this portion of the Consolidated State Plan and sharing that draft with the Advisory Team and other stakeholders at the next Quarterly Meeting in January. Since that meeting is taking place at Plymouth State University in Plymouth, NH, Chris also indicated that another meeting may be set up in Concord to allow for more feedback on the draft.</p>	

CONCLUSIONS			
<p>The work conducted was very positive, future-focused, and driven by practitioners who are focused on doing what is best for kids. Their dedication and advocacy for their schools and students was admirable, as was their commitment to this process.</p>			
ACTION ITEMS	<table> <tr> <th data-bbox="925 289 1284 342">PERSON RESPONSIBLE</th><th data-bbox="1284 289 1469 342">DEADLINE</th></tr> </table>	PERSON RESPONSIBLE	DEADLINE
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Post small group notes on Indicators	<table> <tr> <td data-bbox="925 342 1284 380">Chris Motika</td><td data-bbox="1284 342 1469 380">12/13/2016</td></tr> </table>	Chris Motika	12/13/2016
Chris Motika	12/13/2016		
Open Google Doc for comments in asynchronous environment and send to participants	<table> <tr> <td data-bbox="925 380 1284 436">Chris Motika</td><td data-bbox="1284 380 1469 436">12/13/2016</td></tr> </table>	Chris Motika	12/13/2016
Chris Motika	12/13/2016		
Draft Consolidated State Plan for Comprehensive School Support and Improvement	<table> <tr> <td data-bbox="925 436 1284 483">Chris Motika</td><td data-bbox="1284 436 1469 483">01/15/2017</td></tr> </table>	Chris Motika	01/15/2017
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